

Phil Norrey
Chief Executive

To: The Chair and Members of the
Cabinet

County Hall
Topsham Road
Exeter
Devon
EX2 4QD

(See below)

Your ref :
Our ref :

Date : 5 November 2019
Please ask for : Karen Strahan, 01392 382264

Email: karen.strahan@devon.gov.uk
:

CABINET

Wednesday, 13th November, 2019

A meeting of the Cabinet is to be held on the above date at 10.30 am in the Committee Suite - County Hall to consider the following matters.

P NORREY
Chief Executive

AGENDA

PART I - OPEN COMMITTEE

1 Apologies for Absence

2 Minutes

Minutes of the meeting held on 9 October 2019 (previously circulated).

3 Items Requiring Urgent Attention

Items which in the opinion of the Chair should be considered at the meeting as matters of urgency.

4 Announcements

5 Petitions

6 Question(s) from Members of the Council

FRAMEWORK DECISIONS

NIL

KEY DECISIONS

7 Budget Monitoring - Month 6 (Pages 1 - 4)

Report of the County Treasurer (CT/19/106) on the budget monitoring position at month 6, attached.

Electoral Divisions(s): All Divisions

MATTERS REFERRED

8 Notice(s) of Motion (Pages 5 - 6)

The following Notices of Motion submitted to the County Council have been referred to the Cabinet for consideration, in accordance with Standing Order 8(2), to refer it to another committee or make a recommendation back to the Council. The attached Report (CSO/19/25) provides a factual briefing on each of the Motions.

- (a) Climate Emergency and the Inclusion of Ecological Emergency (Councillor Hodgson)
- (b) Reconsideration of Dates for Carbon Neutrality (Councillor Hodgson)

Electoral Divisions(s): All Divisions

STANDING ITEMS

9 Question(s) from Members of the Public

10 Minutes (Minutes of the bodies shown below are circulated herewith for information or endorsement as indicated therein).

- a Devon Authorities Strategic Waste Committee - 17th October 2019 (Pages 7 - 10)
- b Devon Audit Partnership Committee - 11th November 2019

The minutes will be published [here](#) shortly.

[NB: Minutes of [County Council Committees](#) are published on the Council's Website:

Minutes of the [Devon Education \(Schools\) Forum](#):

Minutes of the [South West Waste Partnership](#)

Minutes of the [Devon & Cornwall Police & Crime Panel](#)

11 Forward Plan (Pages 11 - 18)

In accordance with the Council's Constitution, the Cabinet is requested to review the list of forthcoming business (previously circulated) and to determine which items are to be defined as key and/or framework decisions and included in the Plan from the date of this meeting.

[NB: The Forward Plan is available on the Council's website at: <http://democracy.devon.gov.uk/mgListPlans.aspx?RPId=133&RD=0&bcr=1>]

PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC


NIL

Notice of all items listed above have been included in the Council's Forward Plan for the required period, unless otherwise indicated. The [Forward Plan](#) is published on the County Council's website.

Notice of the decisions taken by the Cabinet will be sent by email to all Members of the Council within 2 working days of their being made and will, in the case of key decisions, come into force 5 working days after that date unless 'called-in' or referred back in line with the provisions of the Council's Constitution. The Minutes of this meeting will be published on the Council's website, as indicated below, as soon as possible.

Members are reminded that Part II Reports contain confidential information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s).

Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Democratic Services Officer at the conclusion of the meeting for disposal.

Membership
Councillors J Hart (Chair), S Barker, R Croad, A Davis, R Gilbert, S Hughes, A Leadbetter, J McInnes and B Parsons
Cabinet Member Remits
Councillors Hart (Policy, Corporate and Asset Management), Barker (Resources), Croad (Community, Public Health, Transportation & Environmental Services), Davis (Infrastructure Development & Waste), R Gilbert (Economy & Skills) S Hughes (Highway Management), Leadbetter (Adult Social Care & Health Services), McInnes (Children's Services & Schools) and Parsons (Organisational Development & Digital Transformation)
Declaration of Interests
Members are reminded that they must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.
Access to Information
Any person wishing to inspect the Council's / Cabinet Forward Plan or any Reports or Background Papers relating to any item on this agenda should contact Karen Strahan, 01392 382264. The Forward Plan and the Agenda and Minutes of the Committee are published on the Council's Website and can also be accessed via the Modern.Gov app, available from the usual stores.
Webcasting, Recording or Reporting of Meetings and Proceedings
The proceedings of this meeting may be recorded for broadcasting live on the internet via the 'Democracy Centre' on the County Council's website. The whole of the meeting may be broadcast apart from any confidential items which may need to be considered in the absence of the press and public. For more information go to: http://www.devoncc.public-i.tv/core/
In addition, anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chair. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chair or the Democratic Services Officer in attendance so that all those present may be made aware that is happening.
Members of the public may also use Facebook and Twitter or other forms of social media to report on proceedings at this meeting. An open, publicly available Wi-Fi network (i.e. DCC) is normally available for meetings held in the Committee Suite at County Hall. For information on Wi-Fi availability at other locations, please contact the Officer identified above.
Questions to the Cabinet / Public Participation
A Member of the Council may ask the Leader of the Council or the appropriate Cabinet Member a question about any subject for which the Leader or Cabinet Member has responsibility. Any member of the public resident in the administrative area of the county of Devon may also ask the Leader a question upon a matter which, in every case, relates to the functions of the Council. Questions must be delivered to the Office of the Chief Executive Directorate by 12 noon on the fourth working day before the date of the meeting. The name of the person asking the question will be recorded in the minutes. For further information please contact Karen Strahan on 01392 382264 or look at our website
Emergencies
In the event of the fire alarm sounding leave the building immediately by the nearest available exit, following the fire exit signs. If doors fail to unlock press the Green break glass next to the door. Do not stop to collect personal belongings, do not use the lifts, do not re-enter the building until told to do so.
Mobile Phones
Please switch off all mobile phones before entering the Committee Room or Council Chamber
If you need a copy of this Agenda and/or a Report in another format (e.g. large print, audio tape, Braille or other languages), please contact the Information Centre on 01392 380101 or email to: centre@devon.gov.uk or write to the Democratic and Scrutiny Secretariat at County Hall, Exeter, EX2 4QD.
 Induction loop system available

NOTES FOR VISITORS

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SatNav – Postcode EX2 4QD

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Access to County Hall and Public Transport Links

Bus Services K, J, T and S operate from the High Street to County Hall (Topsham Road). To return to the High Street use Services K, J, T and R. Local Services to and from Dawlish, Teignmouth, Newton Abbot, Exmouth, Plymouth and Torbay all stop in Barrack Road which is a 5 minute walk from County Hall. Park and Ride Services operate from Sowton, Marsh Barton and Honiton Road with bus services direct to the High Street.

The nearest mainline railway stations are Exeter Central (5 minutes from the High Street) and St David's and St Thomas's both of which have regular bus services to the High Street. Bus Service H (which runs from St David's Station to the High Street) continues and stops in Wonford Road (at the top of Matford Lane shown on the map) a 2/3 minute walk from County Hall, en route to the RD&E Hospital (approximately a 10 minutes walk from County Hall, through Gras Lawn on Barrack Road).

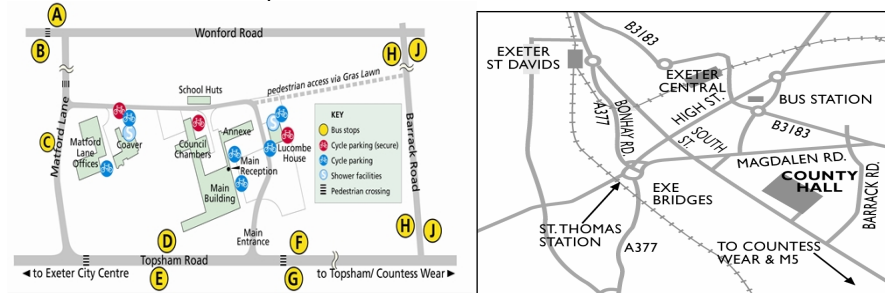
Car Sharing

Carsharing allows people to benefit from the convenience of the car, whilst alleviating the associated problems of congestion and pollution. For more information see: <https://liftshare.com/uk/community/devon>.

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As indicated above, parking cannot be guaranteed and visitors should allow themselves enough time to find alternative parking if necessary. Public car parking can be found at the Cathedral Quay or Magdalen Road Car Parks (approx. 20 minutes walk). There are two disabled parking bays within the visitor car park. Additional disabled parking bays are available in the staff car park. These can be accessed via the intercom at the entrance barrier to the staff car park.



NB   Denotes bus stops

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First Aid

Contact Main Reception (extension 2504) for a trained first aider.

BUDGET MONITORING 2019/20 **Report of the County Treasurer**

Please note that the following recommendations are subject to consideration and determination by the Cabinet (and confirmation under the provisions of the Council's Constitution) before taking effect.

Recommendation:

- a) That the month 6 budget monitoring forecast position is noted**

1. Introduction

- 1.1. This report outlines the financial position and forecast for the Authority at month 6 (to the end of September) of the financial year.
- 1.2. The total projected overspend at month 6 is £5.3 millions which is £1 million more than the £4.3 millions forecast at month 4. This assumes that planned contributions to reserves of £8 millions are not made this financial year; without this adjustment the overspend on General Fund services would be £13.3 millions.
- 1.3. The Dedicated Schools Grant funding shortfall relating to Special Educational Needs and Disabilities (SEND) has increased by £2.9 millions to £18.7 millions. As in month 4 it is proposed that this is not dealt with this financial year but is carried forward to future years. This proposal is set out in more detail in section 3 of this report.

2. Revenue Expenditure Adult Care and Health Services

- 2.1. Adult Care and Health services are forecast to overspend by £6.7 millions. This position includes £890,000 of management actions yet to be delivered but which are still considered achievable.
- 2.2. Adult Care Operations is forecasting to overspend by £6.6 millions, an increase of just over £1 million from month 4. The pressure continues to primarily be the result of residential and nursing price and volume pressures. Client numbers for these areas are 125 higher than the budgeted level of 1,995 giving rise to an overspending of £2.7 millions. The remaining projected overspending of £4 millions is price related and due to higher costs having to be paid for services provided.
- 2.3. Adult Commissioning and Health is forecast to underspend by £347,000
- 2.4. Mental Health is forecasting an overspend of £412,000. Pressures being experienced from higher client numbers, residential services have 26 clients over the budgeted level of 151, have been offset by additional funding support for out of county placements from the Better care Fund.

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3. Revenue Expenditure Children's Services

- 3.1. Children's services are forecasting an overspending of £6.6 millions. However, this figure does not include projected funding shortfall of £18.7 millions on SEND as explained in sections 3.7 to 3.11 of this report.
- 3.2. Children's Social Care is forecast to overspend by £4.4 millions, an increase of £1.3 millions from month 4, this position assumes management action of £22,000 is achievable.
- 3.3. The total overspending on children's placements is forecast to be £1.3 millions, an increase of £100,000 from month 4. Supported accommodation continues to be driving this pressure. A lack of sufficiency in the residential market is leading to young people being placed in alternative settings with high cost support packages. Disabled Children's Services are forecast to overspend by just under £1.9 millions, an increase of £859,000 from month 4. A significant proportion of this forecast is associated with one exceptionally high cost placement. Numbers of disabled children accessing direct payments packages of care and pressures within short breaks services have also increased.
- 3.4. The Atkinson Secure Children's Home is forecasting an overspend of £203,000 a reduction of £42,000 from month 4. Recruitment and retention issues at the Home have had an adverse impact upon occupancy levels. There has been an improvement in recent months, but the lost income continues to impact the projected overspending.
- 3.5. All other costs which include Staffing, Quality Assurance Reviewing and Safeguarding Service and strategic management budgets are forecasting an overspend of £900,000 an increase of £349,000 from month 4.
- 3.6. The non-Dedicated Schools Grant (DSG) element of Education and Learning is forecasting an overspend of £2.3 millions, an increase of £554,000 from month 4. Pressures within school transport continue due to rising costs associated with contract changes and additional Special Education Needs (SEN) personalised transport routes linked to continued growth in numbers.
- 3.7. The DSG High Needs Block, Special Education Needs and Disabilities (SEND) is forecasting a funding shortfall of £18.7 millions for the current financial year an increase of £2.9 millions from month 4. The High Needs block continues to be under significant pressure with placements in Independent Special Schools continuing to be the main area of overspending. There have been a further 33 placements since month 4 within Independent Special Schools, taking the average projection for the year to 568 placements compared to a budgeted level of 430.
- 3.8. The number of students with Education and Health Care Plans continues to grow along with the complexity of need of pupils and numbers of those not able to attend school due to medical conditions all creating further pressures within the SEND High Needs Block.

- 3.9. Like many other local authorities with education responsibilities the pressures being experienced within the DSG are becoming unmanageable against the current levels of funding. There have been many representations to Government on this issue. As outlined in the Month 4 report the Government has announced an additional £700 millions funding for SEND in 2020/21. The Authorities share of this funding is confirmed as £5.5 millions, this is almost £3 millions less than anticipated due to changes to the distribution formula used by Government.
- 3.10. Given this funding uncertainty and the size of the projected deficit it is suggested, as it was at month 4, that the deficit is not dealt with at the end of this financial year but held on the balance sheet as a negative reserve. This would allow the deficit to be managed across several years and give time for Service Managers and Schools to develop recovery plans. This treatment is in line with proposals currently being consulted on which are looking at clarifying the specific grant and ring-fenced status of the Dedicated Schools Grant. Subject to the outcome of this consultation the Department for Education is proposing that from the end of 2019/20 local authorities must carry forward the whole overspend to the schools budget in future years and that it may not fund any part of the overspend from its general resources unless permission is sought and granted from the Secretary of State. This consultation runs until 15 November 2019.
- 3.11. Many Authorities have already adopted this approach, it is not a solution, but it is a mechanism that gives more time for a solution to be found. The outcome of the consultation will be closely scrutinized to ensure the impact of any changes is fully understood by the Council and Devon schools.

4. Revenue Expenditure Highways, Infrastructure Development and Waste

- 4.1. Highways, Infrastructure Development and Waste is forecasting an underspend of £402,000 at month 6, a reduction of £138,000 from month 4.
- 4.2. Highways maintenance, Network Management, Street Lighting and Infrastructure Development are forecasting an overspend of £545,000. This is primarily the result of expected income not being generated until the start of 2020/21.
- 4.3. Waste management is forecasting an underspend of £947,000. Final reconciliation payments for 2018/19 recycled materials processed through recycling centres have now been completed benefiting the authority by £640,000 and third-party income allocations are expected to generate a one-off benefit of £300,000.

5. Revenue Expenditure Other Services

- 5.1. Communities, Public Health, Environment and Prosperity (COPHEP) are forecasting a small underspend of £4,000. Corporate Services are forecasting an overspend of £2.3 millions a reduction of £548,000 from month 4. £ 1.7 millions of the cross-council savings initiatives target of £1.9 millions is currently not expected to be met this year. Digital Transformation and Business Support are forecasting an overspend of £300,000, this reflects the expectation that £560,000 of management action will still be delivered. County Solicitor and HR are forecasting a pressure of £300,000 the majority of which relates to delays in the implementation of the new payroll system.
- 5.2. Non- service items are forecast to underspend by £9.9 millions. This will be achieved by not making the planned £3 millions transfer to the budget management reserve or

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the planned £5 millions contribution to the service transformation reserve this year. In addition it recognises an underspend on capital financing and interest of £585,000, an improved position around general grant and other income of £770,000 and an underspend on other expenditure which totals £527,000.

6. Capital Expenditure

6.1. The approved capital programme for the Council is £150.4 millions. This figure incorporates amounts brought forward from 2018/19 of £29.5 millions, and in year additions of £9.9 millions. Of this increase £7.2 millions is externally funded.

6.2. The year-end forecast is £124.8 millions, producing forecast slippage of £25.6 millions.

6.3. The main areas of slippage can be attributed to variations and programme delays in Planning and Transportation (£18.3 millions net slippage) which reflects the complexity of the major schemes within this service.

6.4. Historic trends suggest further slippage is likely, which is mainly due to fluctuations and variations of major projects. Wherever possible slippage is offset by the accelerated delivery of other approved schemes within the capital programme

7. Debt Over 3 Months Old

7.1. Corporate debt stood at £2.8 millions, being 1.6% of the annual value of invoices, against the annual target of 1.9%. The balance of debt owed will continue to be pursued with the use of legal action where appropriate to do so.

8. Conclusion

8.1. The projected overspend has worsened slightly from month 4. Adult and Children's Social Care continues to experience ongoing pressure along with the School's Transport service. The funding shortfall within the Dedicated School's Grant SEND High Needs Block continues to be a significant concern for this year and into the future.

Mary Davis, County Treasurer

Electoral Divisions: All

Cabinet Member: Councillor Stuart Barker

[Local Government Act 1972: List of Background Papers](#)

Contact for Enquiries: Mary Davis

Tel No: (01392) 383310 Room: 199

Date Published: 5th November 2019

NOTICES OF MOTION

Report of the County Solicitor

Recommendation: that consideration be given to any recommendations to be made to the County Council in respect of the Notices of Motion set out hereunder having regard to the relevant factual briefing/background papers and any other representations made to the Cabinet.

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The Notices of Motion submitted to the County Council by the Councillors shown below have been referred to the Cabinet in accordance with Standing Order 8(2) - for consideration, reference to another committee or to make a recommendation back to the Council.

A factual 'Briefing Note/Position Statement' prepared by the relevant Head of Service is also included, to facilitate the Cabinet's discussion of each Notice of Motion.

### **(a) Climate Emergency and the Inclusion of Ecological Emergency (Councillor Hodgson)**

*'That DCC amends the Declaration of a Climate Emergency to include an Ecological Emergency'.*

### **Briefing Note / Position Statement from the Head of Planning, Transportation and Environment**

In February 2019, Devon County Council (DCC) declared a climate emergency. In doing so, the first expectation was to increase the ambition of the DCC Climate Change Strategy and Corporate Energy Policy; the second was to facilitate stronger Devon-wide action through collaboration at a strategic, community and individual level. It was this decision that, subsequently, led to the establishment of the Devon Climate Emergency Response Group (DCERG) in order to provide a strategic and joined-up approach to the Devon Climate Emergency. On this basis, all decisions relating to the Devon Climate Emergency are now taken collaboratively through DCERG.

This issue of how environmental and ecological issues are addressed through the Devon Climate Emergency was recently reviewed by DCERG. At its meeting 8 October 2019 agreement was reached on the following points:

- a. DCERG is asked to confirm explicitly its intention to address the environmental/ecological implications of climate change as an integral element of the Devon Climate Emergency, with this scope clarified through some amendment to the precise wording of its terms of reference.
- b. In amending the terms of reference to also make reference to the broader ecological crisis (or biodiversity crisis) that forms an inter-linked global threat. In effect, this would recognise the twin-tracks of climate emergency and ecological crisis.
- c. Whilst the primary focus of DCERGs work might remain focussed on climate-related issues, all appropriate opportunities should be taken to address these in a

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way which supports both climate change and ecological objectives (e.g. development of a Devon Nature Recovery Network).

- d. The Tactical Group and the Climate Impacts Group should be asked to consider how the planned updating of the community risk register might be followed-up by work to properly document the ecological risks to Devon presented by climate change, plus options to address these, drawing on the expertise available through Natural Devon. This should include consideration of how these options for future action might best be presented through some form of 'Devon Adaptation Plan', to supplement the mitigation focus of the planned 'Carbon Action Plan'.

## **(b) Reconsideration of Dates for Carbon Neutrality (Councillor Hodgson)**

*'In response to the recent Climate & ecological Emergency protests, this Council will reconsider its date for becoming carbon neutral from 2050 to a revised date of 2025'.*

### **Briefing Note / Position Statement from the Head of Planning, Transportation and Environment**

This Council has not previously set a date for its operation to be carbon neutral, focussing instead on shorter-term targets for significantly reducing its own carbon footprint. However, at its meeting on the 9th October 2019, Cabinet considered a date by when Devon County Council (DCC) should aim to achieve carbon neutrality, with 2030 agreed as the appropriate target. This recommendation will be presented to Council for ratification on the 5th December 2019.

In February 2019, Devon County Council declared a climate emergency and agreed to facilitate a collaborative approach to Devon becoming carbon neutral by 2050 at the latest. The Authority has, subsequently, led the establishment of the Devon Climate Emergency Response Group (DCERG) that is overseeing the development of an evidence-led Devon Carbon Plan with the involvement of 25 other organisations which, over the next 8 months, will engage further expertise and community participants. A Net-Zero Task Force has been appointed by the DCERG to develop the Plan. The intention is that the Plan will, collaboratively, set a credible and challenging date for Devon to achieve carbon neutrality.

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This Report has no specific equality, environmental, legal or public health implications that will not be assessed and appropriate safeguards and/or actions taken or included within the detailed policies or practices or requirements in relation to the matters referred to herein.

JAN SHADBOLT

[Electoral Divisions: All]

#### **Local Government Act 1972: List of Background Papers**

Contact for Enquiries: K Strahan

Tel No: 01392 382264      Room: G31

| <b><u>Background Paper</u></b> | <b><u>Date</u></b> | <b><u>File Reference</u></b> |
|--------------------------------|--------------------|------------------------------|
|--------------------------------|--------------------|------------------------------|

NIL

## DEVON AUTHORITIES STRATEGIC WASTE COMMITTEE

17 October 2019

Present:-

Councillor D Harvey, Chair (Exeter City Council)  
Councillor A Davis (Devon County Council)  
Councillor G Jung (East Devon District Council)  
Councillor L Taylor (Mid Devon District Council)  
Councillor N Pearson (North Devon District Council)  
Councillor D Brown (South Hams District Council)  
Councillor A Dewhirst (Teignbridge District Council)  
Councillor C Leather (Torrington District Council)  
Councillor V Ellery (Torbay Council)  
Councillor S Hipsey (West Devon Borough Council)

Apologies:-

Councillors C Mott, M Morey and K Baldry

\* **46** **Minutes**

**RESOLVED** that the Minutes of the meeting held on 19 June 2019 be signed as a correct copy.

\* **47** **Items Requiring Urgent Attention**

There was no item raised as a matter of urgency.

\* **48** **Announcements**

The Chair made the following announcements:

- (a) Devon County Council's Refuse Project Officer Catherine Causley had been awarded the Outstanding Contribution to Recycling Award 2019 at the recent annual Local Authority Recycling Advisory Committee conference in Birmingham.
- (b) The next Recycle Devon Thank You Awards Ceremony would take place on 6 March 2020 and people from across Devon were being invited to nominate their recycling heroes. Further details could be found at <https://www.recycledevon.org/>.

\* **49** **Representations received from Devon MPs (Minute \*43/19 June 2019)**

The Chair had written to Devon MPs concerning the long-distance travel involved to the nearest reprocessing plants across the UK due to lack of reprocessing facilities in the South West and the impact this was having on climate change. Responses had been received from MPs Gary Streeter, Ann-Marie Morris and Ben Bradshaw suggesting contact be made with the Local Enterprise Partnership to explore investment opportunities. Devon County Council had offered to take this forward to determine its feasibility.

\* **50** **Waste and Recycling Advisors Contract**

The Committee received a presentation from the Senior Waste Manager on the Waste and Recycling Advisor Contract which gave an overview of the project, including details on its objectives; the Waste and Recycling Advisors; the results so far; and looking forward.

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DEVON AUTHORITIES STRATEGIC WASTE COMMITTEE  
17/10/19

Highlights included:

- A marked drop in contamination of recycling bins in Exeter and a 5% increase in recycling.
- An increase in uptake of food waste recycling in Torbay.
- A participation rate of 63% in the food waste service in Torridge, in the first month after roll-out.
- Contribution to nearly 1,000 more tonnes of waste collected from householders for recycling or composting in Teignbridge, saving up to £60,000.

It was noted that at least 12,343 'Sorry we missed you' cards had been handed out to households across Devon by Waste and Recycling Advisors encouraging the use of recycling.

[N.B. A copy of the presentation is attached]

## \* 51 Review of the Reuse Credit Scheme

The Committee firstly heard from Mr D Banks, CEO Refurnish, who spoke against the proposal to discontinue funding for the Reuse Credit Scheme, which he stated worked on many levels and needed continued support from Devon Authorities.

The Committee then received the Report of the Chief Officer for Highways, Infrastructure Development and Waste (HIW/19/76) on a review of the Reuse Credit Scheme (RCS), The Report summarised consultation feedback and presented a proposal which encouraged existing RCS groups to develop sustainably, without the need for ongoing financial support from the Committee's dedicated joint waste fund. It also included a summary of the consultation responses at Appendix I and the impact assessment at Appendix II.

The RCS review recognised that the scheme was now one element of a range of reuse activities delivered by the partner authorities, and that in recent years the growth in the charity reuse sector resulted in inequitable support for RCS groups based on legacy arrangements.

The Report proposed that dedicated funding provided through the RCS was discontinued and that RCS groups were offered a voluntary programme of 'business support' to optimise their operations following the reduction (from April 2021) and withdrawal of the RCS from April 2022.

It was proposed that the potential savings made by the discontinuance of RCS could be allocated to the new WRA contract from 2021/22.

Members' discussion points with Officers included:

- a user breakdown had indicated that less than 2% of online consultation respondents had actually accessed the impact assessment, which had explained the background analysis;
- that RCS was a good scheme and Refurnish had paid employees, many of whom were long term unemployed; and
- that people should be encouraged to reuse first and discontinuing RCS should be a last resort.

It was **MOVED** by Councillor Davis, **SECONDED** by Councillor Ellery and

### **RESOLVED**

- (a) that the contribution that the Reuse Credit Scheme has made to encouraging furniture reuse in Devon and the commitment of staff, volunteers and customers in supporting RCS be recognised;

- (b) that *Option 1 (Proposal) - 'Discontinue the RCS through a phased reduction in allocation'* as set out in paragraph 3 of the Report be approved; and
- (c) that consideration be given to allocating the proposed savings made in 2021/22 towards a new Waste and Recycling Advisors (WRA) contract to enable additional resources to have a wider impact.

\* **52**      **Budget Proposal for 2020/21**

The Committee noted the Report of the Chief Officer for Highways, Infrastructure Development and Waste (HIW/19/77) which summarised the options for the proposed funding allocations for 2020/21 which totalled £190,804 covering: Reuse Credits (£49,000), Don't let Devon go to Waste (£41,000), Waste and Recycling Advisors Contract £93,804) and Litter and fly tipping campaign (£7,000).

The last two years' budget had been allocated to three major areas of spend, namely the Waste and Recycling Advisors contract, continued funding of Reuse Credits and the Don't Let Devon go to Waste campaign work. Additionally, £12,800 had been allocated for use in relation to the Clean Devon Partnership for reducing litter and fly tipping.

Members considered the work of the WRAs to be invaluable and welcomed the proposal to extend the WRA Contract for a further year.

It was **MOVED** by Councillor Ellery, **SECONDED** by Councillor Davis and

**RESOLVED**

- (a) that the proposed budget for 2020/21 be agreed and that an extension of the Waste and Recycling Advisors Contract for a further year be confirmed; and
- (b) that the current 2019/20 budget position be noted.

\* **53**      **Waste Performance Statistics 2018/19**

The Committee received the Report of the Waste Performance Statistics for 2018/19 which provided Members with an overview of waste statistics for Devon and Torbay, with individual authority waste statistics tabled at Appendix 1.

Members were pleased to note that Devon had achieved its highest ever recycling rate at 56%, representing an increase of 2% on the previous year and 0.3% higher than the authority's previous highest rate of 55.7% in 2016/17. This success was welcomed in maintaining Devon's position as one of England's highest performing waste disposal authorities.

Torbay had achieved a recycling rate of 41.3% during 2018/19, a reduction of 1.3% on the previous year. East Devon had achieved the highest WCA recycling rate in 2018/19 at 59.1%, an increase of almost 5% on the previous year. The most significant reduction for WCA residue was noted for Torridge who had reduced its residue by 3875 tonnes. Torridge had also achieved the greatest increase in a WCA recycling rate at 10%.

Members noted that Exeter would be introducing food waste and glass collections in the future; that Torridge had launched a weekly recycling and food waste service with chargeable garden waste; that South Hams were changing their kerbside collection to include weekly food and kerbside glass from 2020; and West Devon were introducing mixed plastics collections from December 2019.

It was **MOVED** by Councillor Ellery, **SECONDED** by Councillor Davis and

**RESOLVED**

# Agenda Item 10a

4

DEVON AUTHORITIES STRATEGIC WASTE COMMITTEE  
17/10/19

- (a) that the success of Devon authorities within the current financial climate be noted;  
and
- (b) that Members continue to support Devon Authorities Strategic Waste Committee authorities to develop and maintain effective services for residents to deliver greater participation and satisfaction.

\* **54**      **Hot Topic - Observations on the systems thinking process in North Devon**

Councillor N Pearson reported on a Systems Thinking Workshop she had attended recently organised by Vanguard Consultancy. The Vanguard Method provided the means to study service organisations as systems and the knowledge generated would lead to informed choices for redesigning services as systems. This systems thinking approach would be taken forward by North Devon Council's recycling service.

\* **55**      **Future Meetings**

The next meeting would be on 19 February 2020.

Future dates for the Committee could be found here:

<https://democracy.devon.gov.uk/ieListMeetings.aspx?CId=294&Year=0>

**\*DENOTES DELEGATED MATTER WITH POWER TO ACT**

The Meeting started at 2.15 pm and finished at 3.48 pm



# DEVON COUNTY COUNCIL

## COUNCIL/CABINET FORWARD PLAN

In line with the public's general rights of access to information and the promotion of transparency in the way which decisions are taken by or on behalf of the Council, Devon County Council produces a Forward Plan of any Key Decisions to be taken by the Cabinet and any Framework Decisions to be made by the County Council. The Plan normally covers a period of a minimum of four months from the date of publication and is updated every month.

The County Council has defined key decisions as those which by reason of their strategic, political or financial significance or which will have a significant effect on communities in more than one division are to be made by the Cabinet or a Committee of the Cabinet. Framework Decisions are those decisions, which, in line with Article 4 of the Council's Constitution must be made by the County Council.

The Cabinet will, at every meeting, review its forthcoming business and determine which items are to be defined as key decisions and the date of the meeting at which every such decision is to be made, indicating what documents will be considered and where, in line with legislation, any item may exceptionally be considered in the absence of the press and public. The revised Plan will be published immediately after each meeting. *Where possible the County Council will attempt to keep to the dates shown in the Plan. It is possible that on occasion may need to be rescheduled.* Please ensure therefore that you refer to the most up to date Plan.

An up to date version of the Plan will available for inspection at the Democratic Services & Scrutiny Secretariat in the Office of the County Solicitor at County Hall, Topsham Road, Exeter (Telephone: 01392 382264) between the hours of 9.30am and 4.30am on Mondays to Thursdays and 9.30am and 3.30pm on Fridays, free of charge, or on the County Council's web site, 'Information Devon', (<http://www.devon.gov.uk/dcc/committee/>) at any time.

Copies of Agenda and Reports of the Cabinet or other Committees of the County Council referred to in this Plan area also on the Council's Website at (<http://www.devon.gov.uk/dcc/committee/mingifs.html>)

## FORWARD PLAN

All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated for the reasons shown

Any person who wishes to make representations to the Council/Cabinet about (a) any of the matters proposed for consideration in respect of which a decision is to be made or (b) whether or not they are to be discussed in public or private, as outlined below, may do so in writing, before the designated Date for Decision shown, to The Democratic Services & Scrutiny Secretariat, County Hall, Exeter, EX2 4QD or by email to: [members.services@devon.gov.uk](mailto:members.services@devon.gov.uk)

### PART A - KEY DECISIONS

(To Be made by the Cabinet)

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| Date of Decision | Matter for Decision                                                                                                                                                 | Consultees                            | Means of Consultation**                          | Documents to be considered in making decision                                                                                                                                                                    | County Council Electoral Division(s) affected by matter |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|
|                  | <i>Regular / Annual Matters for Consideration</i>                                                                                                                   |                                       |                                                  |                                                                                                                                                                                                                  |                                                         |
| December 2019    | Target Budget for forthcoming year                                                                                                                                  |                                       |                                                  | Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                                                 | All Divisions                                           |
| 14 February 2020 | Admission Arrangements and Education Travel Review: Approval to admission arrangements for subsequent academic year                                                 |                                       |                                                  | Report of the Head of Education and Learning outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                                   | All Divisions                                           |
| 11 March 2020    | Flood Risk Management Action Plan – Update on the current year’s programme and approval of schemes and proposed investment in 2020/21                               | All other Risk Management Authorities | Liaison through Devon Operational Drainage Group | Report of the Head of Planning, Transportation and Environment outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                 | All Divisions                                           |
| 8 April 2020     | County Road Highway Maintenance Capital Budget<br>Update on current years programmes and approval of schemes and proposed programmes for forthcoming financial year | N/A                                   | N/A                                              | Report of the Chief Officer for Highways, Infrastructure Development and Waste outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions                                           |

|                                                            |                                                                                                                                                                                                          |                                                                              |                                                                                                                                               |                                                                                                                                                                                                                  |                                |
|------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| 8 April 2020                                               | County Road Highway Maintenance Revenue Budget and On Street Parking Account Allocation of highway maintenance funding allocated by the Council in the budget for the current/forthcoming financial year | N/A                                                                          | N/A                                                                                                                                           | Report of the Chief Officer for Highways, Infrastructure Development and Waste outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions                  |
| 8 April 2020                                               | Transport Capital Programme 2019/20: For approval                                                                                                                                                        | Public, HoSW LEP\LTB, District Councils, Stakeholders and Delivery Partners. | LTP 2011-2026 consultation, meetings, planning applications and local plan consultation.                                                      | Report of the Head of Planning, Transportation and Environment outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                 | All Divisions                  |
| 20 May 2020                                                | Approval to Revenue & Capital Outturn, for the preceding financial year                                                                                                                                  | N/A                                                                          | N/A                                                                                                                                           | Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                                                 | All Divisions                  |
| <b>Page 3</b><br><i>Specific Matters for Consideration</i> |                                                                                                                                                                                                          |                                                                              |                                                                                                                                               |                                                                                                                                                                                                                  |                                |
| 3 November 2019                                            | Budget Monitoring - Month 6                                                                                                                                                                              |                                                                              |                                                                                                                                               | Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                                                 | All Divisions                  |
| 11 December 2019                                           | Department for Transport's Safer Roads Fund – Scheme for approval A3123 (North Devon)                                                                                                                    |                                                                              | N/A at this stage                                                                                                                             | Report of the Head of Planning, Transportation and Environment outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                 | Combe Martin Rural; Ilfracombe |
| 11 December 2019                                           | Park and Change facility, nr Exeter Science Park: Scheme and cost estimate approval                                                                                                                      | Public consultation including statutory consultees; landowners               | Consultation via Reserved Matters planning application, which was submitted to and approved by East Devon District Council on 16 October 2018 | Report of the Head of Planning, Transportation and Environment outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                 | Broadclyst                     |

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|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| 11 December 2019 | NHS Long Term Plan                                                                                                                              | TBC                  | TBC                                                                                                                        | Report of the Joint Associate Director of Commissioning outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                                                          | All Divisions |
| 11 December 2019 | The Provision of Healthwatch and Local Engagement in the County of Devon.                                                                       |                      |                                                                                                                            | Report of the Joint Associate Director of Commissioning, PA to Tim Golby, Head of Adult Commissioning and Health outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| 11 December 2019 | Accommodation Strategy                                                                                                                          |                      |                                                                                                                            | Report of the Joint Associate Director of Commissioning outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                                                          | All Divisions |
| 8 January 2020   | Budget Monitoring - Month 8                                                                                                                     |                      |                                                                                                                            | Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                                                                                   | All Divisions |
| 19 January 2020  | Housing Infrastructure Fund Scheme: Proposed link road, cycleway and bridge, A379 roundabout opposite the Sainsbury's to Secmaton Lane, Dawlish | Statutory and Public | Undertaken as part of the Local Plan and Planning Application, a new planning application will be submitted for the bridge | Report of the Head of Planning, Transportation and Environment outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                                                   | Dawlish       |
| 8 January 2020   | Adult Services Market Position Statement                                                                                                        |                      |                                                                                                                            | Report of the Joint Associate Director of Commissioning outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                                                          | All Divisions |
| 11 March 2020    | Budget Monitoring - Month 10                                                                                                                    |                      |                                                                                                                            | Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                                                                                   | All Divisions |

|               |                                                                                                                                                                                                                                                                                                                            |                     |                                                                                                                                          |                                                                                                                                                                                                                  |               |
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| 11 March 2020 | Award of Street Lighting Contract 2020 to 2030<br><i>This matter will be considered in Part 2, on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Schedule 12A of the Act namely, the financial or business affairs of a third party and of the County Council.</i> | N/A                 | N/A                                                                                                                                      | Report of the Chief Officer for Highways, Infrastructure Development and Waste outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| 8 April 2020  | Exeter Transport Strategy 2020-2030: For approval                                                                                                                                                                                                                                                                          | Public Consultation | Online Public Consultation – including Strategy Document, Leaflet, Evidence Base and Online Questionnaire Meetings with key stakeholders | Report of the Head of Planning, Transportation and Environment outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                 | All in Exeter |

| <b>PART B -FRAMEWORK DECISIONS</b><br>(Requiring approval of the County Council) |                                                                                                                          |                                         |                                                                         |                                                                                                                                                                                                  |                                                                |
|----------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|
| <b>Date of Decision</b>                                                          | <b>Matter for Decision</b>                                                                                               | <b>Consultees</b>                       | <b>Means of Consultation**</b>                                          | <b>Documents to be considered in making decision</b>                                                                                                                                             | <b>County Council Electoral Division(s) affected by matter</b> |
| 9 October 2019<br><br>5 December 2019                                            | Climate Change: Devon County Council's Updated Energy and Carbon Strategy                                                | Internal Stakeholders                   | Various Meetings                                                        | Report of the Head of Planning, Transportation and Environment outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions                                                  |
| 14 October 2019<br><br>14 December 2019                                          | Heart of the South West Joint Committee Governance Arrangements                                                          |                                         |                                                                         | Report of the Chief Executive outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                                  | All Divisions                                                  |
| 14 February 2020                                                                 | Revenue Budget, Medium Term Financial Strategy 2020/2021 - 2023/2024 and the Capital Programme for 2020/2021 - 2024/2025 |                                         | Scrutiny Committees<br>Budget Consultation Meetings<br>Leader Roadshows | Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                                 | All Divisions                                                  |
| 22 January 2020<br><br>25 February 2020                                          | Pay Policy Statement<br>To approve the pay policy statement for the forthcoming year.                                    | Appointments and Remuneration Committee |                                                                         | Report of the County Solicitor, outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                                | All Divisions                                                  |

## PART C - OTHER MATTERS

(i.e. Neither Key Nor Framework Decisions)

| Date of Decision                                                                       | Matter for Decision                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Consultees                                                                                                       | Means of Consultation** | Documents to be considered in making decision                                                                                                                                                                         | County Council Electoral Division(s) affected by matter |
|----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|-------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|
|                                                                                        | <i>Regular / Annual Matters for Consideration</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                  |                         |                                                                                                                                                                                                                       |                                                         |
| Between 13 November 2019 and 31 December 2020                                          | Standing Items, as necessary (Minutes, References from Committees, Notices of Motion and Registers of Delegated or Urgent Decisions)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | As necessary                                                                                                     |                         | Report of TBC outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                                                                       | All Divisions                                           |
| Between 13 November 2019 and 1 May 2021<br><br>Between 13 November 2019 and 1 May 2021 | Standing items on the future management, occupation, use and improvement of individual holdings and the estate, monitoring the delivery of the Budget & the Estate Useable Capital Receipts Reserve in line with the approved policy and budget framework<br><i>[NB: Items relating to the letting or occupancy of individual holdings may contain information about, or which is likely to reveal the identity of, an applicant for a holding and about the financial and business affairs of the Council and any prospective or existing tenant that may need to be discussed in the absence of the press and public]</i> | To be considered at the Farms Estates Committee, including any advice of the Council's Agents NPS South West Ltd |                         | Report of the County Treasurer, Head of Digital Transformation and Business Support outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions                                           |
| 11 December 2019                                                                       | Treasury Management Mid Year Report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | CIRS Scrutiny                                                                                                    |                         | Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                                                      | All Divisions                                           |
| 8 January 2020                                                                         | Devon Safeguarding Adults Board Annual Report<br>To receive the annual report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | N/A                                                                                                              | N/A                     | Report of the Democratic Services and Scrutiny Manager outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                              | All Divisions                                           |

|                                           |                                                                                                                                                                                                                                                                                                      |                                                                     |     |                                                                                                                                                                                                                          |               |
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| 11 March 2020                             | Public Health Annual Report for 2019/20<br>To receive the Report of the Director of Public Health who has a statutory duty to write an annual report, and the local authority publish it (section 73B [5] & [6] of the 2006 NHS Act, inserted by section 31 of the 2012 Health and Social Care Act). | N/A                                                                 | N/A | Report of the Chief Officer for Communities, Public Health, Environment and Prosperity outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| 8 July 2020                               | Treasury Management Stewardship Outturn Report                                                                                                                                                                                                                                                       | Corporate Infrastructure and Regulatory Services Scrutiny Committee | n/a | Report of the County Treasurer outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                                                         | All Divisions |
| 9 September 2020                          | Annual Childcare Sufficiency Report: Endorsement of Annual report<br>Outlining how the Council is meeting its statutory duty to secure sufficient early years and childcare places and identifying challenges and actions for the coming year in relation                                            | TBC                                                                 | TBC | Report of the Head of Education and Learning outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                                           | All Divisions |
| <i>Specific Matters for Consideration</i> |                                                                                                                                                                                                                                                                                                      |                                                                     |     |                                                                                                                                                                                                                          |               |